

भारत सरकार
वाणिज्य और उद्योग मंत्रालय
विकास आयुक्त का कार्यालय
सीपज़ विशेष आर्थिक क्षेत्र
अंधेरी (पूर्व), मुंबई - 400096



Government of India
Ministry of Commerce & Industry
Office of the Development Commissioner
SEEPZ Special Economic Zone
Andheri (E), Mumbai - 400096

वेबसाइट: www.seepz.gov.in | ई-मेल: dcseepz-mah@nic.in | टेलीफोन: 022-28290856/28294700

सं. सीपज़-सेज़/प्रशासन/171/2011-12/वॉल-XVII/08570 दिनांक: 21.08.2026

रिक्ति विज्ञापन

विषय:- प्रतिनियुक्ति (लागत वसूली) के आधार पर सहायक विकास आयुक्त के पद को भरने के संबंध में।

विकास आयुक्त कार्यालय, सीपज़-विशेष आर्थिक क्षेत्र, वाणिज्य एवं उद्योग मंत्रालय, भारत सरकार, अंधेरी (पूर्व), मुंबई - 400096 में निम्नलिखित पद को प्रतिनियुक्ति (लागत वसूली) के आधार पर भरने हेतु आवेदन आमंत्रित किए जाते हैं।

क्र. सं.	पद का नाम	वेतनमान	रिक्त पदों की संख्या
1	सहायक विकास आयुक्त	रु. 9300-34800 + 4600 (7वें वेतन आयोग के अनुसार लेवल-7)	मुंबई / पुणे / नागपुर 03

पात्रता मापदंड:

सहायक विकास आयुक्त [वेतन बैंड एवं ग्रेड पे - रु. 9300-34800 + ग्रेड पे रु. 4600 (7वें वेतन आयोग के अनुसार लेवल-7)] के अनुसार

(क) (i) समकक्ष पद पर नियमित आधार पर कार्यरत हो; अथवा

(ii) 5500-9000 रु. (पूर्व-संशोधित) वेतनमान या समकक्ष पद में 3 वर्ष की नियमित सेवा हो; अथवा

(iii) 5000-8000 रु. (पूर्व-संशोधित) वेतनमान वाले पदों पर 8 वर्ष की नियमित सेवा हो।

(ख) विदेशी व्यापार या औद्योगिक विकास कार्य में 2 वर्ष का अनुभव होना चाहिए।

(प्रतिनियुक्ति/प्रतिनियुक्ति पर स्थानांतरण [अल्पकालिक संविदा सहित] एवं स्थानांतरण द्वारा नियुक्ति के लिए अधिकतम आयु सीमा आवेदन प्राप्त करने की अंतिम तिथि तक 56

वर्ष से अधिक नहीं होनी चाहिए।)

2. यह नियुक्ति न्यूनतम तीन वर्ष की अवधि के लिए प्रतिनियुक्ति (लागत वसूली) के आधार पर होगी तथा आगे की अवधि का विस्तार समय-समय पर कार्मिक एवं प्रशिक्षण विभाग (DoPT) के दिशानिर्देशों के अनुसार योग्यता के आधार पर किया जाएगा।

3. अंतिम तिथि के बाद प्राप्त आवेदन या गोपनीय प्रतिवेदन एवं अन्य संबंधित दस्तावेजों के बिना प्राप्त आवेदन अथवा अन्यथा अपूर्ण पाए जाने वाले आवेदन पर विचार नहीं किया जाएगा।

4. प्रतिनियुक्ति के आधार पर पदों पर नियुक्ति हेतु उम्मीदवारों के चयन के समय, विधिवत दस्तावेजों से समर्थित जीवन-वृत्त (CV) का मूल्यांकन चयन समिति द्वारा किया जाएगा।

5. यह विज्ञापन इसके प्रकाशन की तारीख से 01 साल के लिए खुला है। प्राप्त आवेदनों की पात्रता शर्तों के अनुसार जांच की जाएगी और चयनित उम्मीदवारों का साक्षात्कार तदनुसार आयोजित किया जाएगा।

6. पात्र एवं इच्छुक अधिकारियों के आवेदन निर्धारित प्रपत्र (अनुलग्नक-1, दो प्रतियों में) में, जो चयनित होने की स्थिति में कार्यमुक्त किए जा सकते हैं, आवश्यक दस्तावेजों सहित निम्नलिखित पते पर भेजे जाएं:-

विकास आयुक्त कार्यालय,
सीप्ज-विशेष आर्थिक क्षेत्र, भारत सरकार,
वाणिज्य एवं उद्योग मंत्रालय,
सीपज सेवा केंद्र भवन,
अंधेरी (पूर्व), मुंबई - 400096

7. आवेदन की अग्रिम प्रति ईमेल के माध्यम से dcseepz-mah@nic.in और admin-seepz@gov.in पर तथा स्पीड पोस्ट के माध्यम से उपर्युक्त पते पर भेजी जा सकती है।

8. रिक्तियों की आवश्यकता के अनुसार बढ़ या घट सकती है।

9. पूर्व विज्ञापन, समान फाइल संख्या, दिनांक 28.03.2026 के संबंध में निर्धारित अंतिम तिथि के पश्चात उचित माध्यम से प्राप्त वे आवेदन, जिन पर विलंब से प्राप्त होने के कारण दिनांक 21.07.2026 को आयोजित साक्षात्कार के लिए विचार नहीं किया जा सका था, आगे की चयन प्रक्रिया में विचारार्थ लिए जाएंगे, बशर्ते कि संबंधित आवेदक निर्धारित पात्रता मानदंड को अन्यथा पूरा करते हों। ऐसे आवेदकों को अपने आवेदन पुनः प्रस्तुत

करने की आवश्यकता नहीं होगी।

10. सहायक विकास आयुक्त के लिए सुविधाएं:

पद पर नियुक्त पदाधिकारी को "सीपज़-सेज़ आवासीय परिसर, मुंबई 2015 के आवास आवंटन नियम" (समय-समय पर किए गए संशोधनों सहित) तथा अधिकारी की पात्रता के अनुसार सरकारी आवास प्राप्त करने का अधिकार होगा। कार्यालय से पैदल दूरी पर स्थित आवासीय क्वार्टर, उपलब्धता के अधीन, आधिकारिक दायित्वों के निर्वहन में सुविधा और सुगमता सुनिश्चित करने हेतु प्रदान किया जाएगा।

Digitally signed by
SANDIP DINKAR BHOSALE
Date: 21-08-2026
11:19:02

अनुलग्नक:- यथोपरि

(डॉ. संदीप भोसले)
उप विकास आयुक्त,
सीपज़-सेज़

CURRICULUM VITAE

1.	Name of the Officer (in block letters)					
2.	Official e-mail ID					
3.	Mobile No.					
4.	Office Address					
5.	Date of Birth (in Christian era)					
6.	Date of retirement under Central/State Govt. rules					
7.	Educational Qualifications (a) Academic Qualification (b) Technical Qualification					
8.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).					
		Qualifications / Experience required		Qualification/Experience possessed by the Officer		
	Essential	1)				
		2)				
		3)				
	Desired	1)				
		2)				
		3)				
9.	Please state clearly whether in light of entries made by you above, you meet the requirements of the post;					
10.	Details of Employment, in chronological order, (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.)					
	Office/Institute/ Organization	Post held	From	To	Scale of pay and basic pay	Nature of duties

11.	Details of Training Programmes attended (<i>enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.</i>)—		
	Sr. No.	Period From To	Subject matter of Training
12.	Nature of present employment i.e., ad-hoc OR temporary OR quasi permanent OR permanent.		
13.	In case the present employment is held on deputation/contract basis, please state;		
	a) The date of initial appointment;		
	b) Period of appointment on deputation/contract;		
	c) Name of the present office /organization to which you belong;		
14.	Additional details about present employment; (Please state whether working under)		
	a) Central Govt.		
	b) State Govt.		
	c) Autonomous Org.		
	d) Govt. Undertaking		
	e) Universities		
15.	Please state whether you are working in the same department and are in the feeder grade or feeder to feeder grade.		
16.	Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.		
17.	Total emoluments per month now drawn;		
18.	Additional information, if any, which you would like to mention in support of your suitability for the post (<i>enclosed a separate sheet, if the space is insufficient</i>)		
	(a) Additional academic qualifications		
	(b) Professional training and		
	(c) Work experience over and above prescribed in the vacancy circular /advertisement		
19.	Whether belongs to SC/ST		
20.	Remarks [<i>the candidate may indicate information with regard to</i> (i) Research publications and reports and special projects (ii) Awards/scholarship/official		

<i>appreciation</i> (iii) <i>Affiliation with the professional bodies / institutions / societies and</i> (iv) <i>Any other information (enclosed a separate sheet, if the space is insufficient)]</i>	
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I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date: _____

(Signature of the candidate)

Address: _____

(Countersigned of the employer)

Annexure – II

(Certification by the Employer/Cadre Controlling Authority)

The information/ details provided in the above application by the applicant are true and Correct as per the facts available on records. He/she possesses educational qualifications and Experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri / Smt.....
- ii) His / Her integrity is certified.
- iii) His / Her CR Dossier in original is enclosed/ photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be)

Countersigned
(Employer/Cadre Controlling Authority with Seal)

CURRICULUM VITAE

1.	Name of the Officer (in block letters)					
2.	Official e-mail ID					
3.	Mobile No.					
4.	Office Address					
5.	Date of Birth (in Christian era)					
6.	Date of retirement under Central/State Govt. rules					
7.	Educational Qualifications (a) Academic Qualification (b) Technical Qualification					
8.	Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).					
		Qualifications / Experience required		Qualification/Experience possessed by the Officer		
	Essential	1)				
		2)				
		3)				
	Desired	1)				
		2)				
		3)				
9.	Please state clearly whether in light of entries made by you above, you meet the requirements of the post;					
10.	Details of Employment, in chronological order, (enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.)					
	Office/Institute/ Organization	Post held	From	To	Scale of pay and basic pay	Nature of duties

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(Countersigned of the employer)

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Also certified that;

- i) There is no vigilance or disciplinary case pending/ contemplated against Shri / Smt.....
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- iv) No major/minor penalty has been imposed on him/her during the last 10 years Or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be)

Countersigned
(Employer/Cadre Controlling Authority with Seal)